

**Bylaws**  
of the  
**The L.C. Smith Collectors Association, Inc.**

Adopted 3/15/03

**Article I.**

**NAME**

The name of this Non Profit Organization shall be *The L.C. Smith Collectors Association, Inc.*

**Article II.**

**OBJECT**

The object of this Club shall be (1) to stimulate and educate members and the public in their knowledge of the history and production of the L.C. Smith shotgun; (2) to support the Cody Museum in the utilization of the surviving L.C Smith records; (3) to encourage a creation of a L.C. Smith museum; (4) to encourage the value of good sportsmanship to shooter and collector members and the public; (5) to promote a positive, responsible use of firearms to members and the public.

**Article III.**

**MEMBERSHIP**

- Section 1.** The membership of *The L.C. Smith Collectors Association, Inc.* shall be composed of anyone interested in supporting and complying with the objectives of the organization.
- Section 2.** The classification of membership shall be Annual, Life, and Honorary.
- Section 3.** Application for change from one class of membership to another shall be made in writing to the Membership Chairman. Such changes in status shall become effective at the beginning of the next fiscal year.
- Section 4.** Members may be removed from membership for not adhering to the objectives of the organization by majority vote of the Board of Directors. They may be reinstated at the discretion of the Board.
- Section 5.** Annual Membership are those who engage in complying with the objectives of the organization and have paid the Club Annual Member dues.
- Section 6.** Life Membership are those who engage in complying with the objectives of the organization and have paid the Club Life Member dues.
- Section 7.** Honorary Membership are those who are engaged in providing extraordinary service in promoting the objectives of the organization and/or are relatives of the Smith, Hunter, and Marlin families and have been elected by the unanimous vote of the Board of Directors at the Annual Meeting. This membership will be reviewed annually by the Board.

**Article IV.**

**DUES**

- Section 1.** The fiscal year shall be from January through December thirty-first (31<sup>st</sup>). Dues shall become due January first (1<sup>st</sup>) and shall be paid within three Months. Any member whose dues are not paid within that time after notification by the Membership Chairman, shall be dropped automatically from the roll of membership. Dues and assessments can increase at the discretion of the Board based on need.
- Section 2.** Refunds will not be made to members failing to meet the requirements (objectives), nor to members resigning during the fiscal year.
- Section 3.** Annual Members shall pay the Club Annual Member dues of twenty-five dollars (\$25.00).
- Section 4.** Life Members shall pay the Club Life Member dues of three hundred dollars (\$300.00).
- Section 5.** Honorary Members shall be exempt from paying dues.

**Article V.**

**BOARD OF DIRECTORS**

- Section 1.** Shall consist of seven (7) Directors elected by mail ballot by the membership for a three (3) years term or until their successors are elected. Terms begin January first (1<sup>st</sup>).  
For the first three years, the Directors shall be divided into three (3) classes, each class to be divided as near in number as possible to each other class. The terms of the Directors of Class One (1) to expire at the first Annual Meeting after election, the terms of Class Two (2) to expire at the second Annual Meeting after election, and the terms of Class Three (3) to expire at the third Annual Meeting after election.
- Section 2.** Vacancies shall be filled by majority vote of the Board of Directors.
- Section 3.** The Board of Directors shall manage the business of *The L.C. Smith Collectors Association, Inc.* under the leadership of the Executive Director. The Board will set the dates for the Annual Meeting. The next Annual Meeting date will be set by the Board each year at the Annual Meeting to be posted in the next Newsletter.  
The Nominating Committee will be appointed by July 1 by the Executive Director. All nominees must be approved by the Board. The Nominating Committee will submit an approved ballot for the next Newsletter or mailing by August 15. The results will be published in the following Newsletter.
- Section 4.** The Board of Directors will elect the Executive Director, Recording Secretary, Treasurer, and Corresponding Secretary to begin their term on January first (1<sup>st</sup>) of the following year. They shall serve a three (3) year term or until their successor is elected and shall perform the usual functions of the office.
- Section 5.** A summary of any actions of the Board of Directors shall be furnished to each member of the Board in a timely fashion.
- Section 6.** A quorum of the Board of Directors shall be four (4) members.

**Article VI.**

**MEETINGS**

- Section 1.** The Board of Directors will conduct an Annual Meeting each year at such time and place as shall be determined by the Board of Directors. The purpose is transacting such business as may properly come before the meeting which may include elections, committee annual reports, code of conduct issues, Honorary Membership review and proposals, financial reports, policy review, and planning. The Executive Director will preside.
- Section 2.** Special Meetings shall be held at the discretion of the Executive Director and shall be called upon the written request of three (3) members of the Board. The said petition shall specify the purpose of the Call and shall be stated in the meeting notice.
- Section 3.** Business may be conducted by mail or by telephone. Such action shall be ratified at the next Board of Directors meeting.
- Section 4.** The quorum shall consist of four (4) members.

**Article VII.**

**OFFICERS**

- Section 1.** The Officers elected by the Board of Directors shall be the Executive Director, Recording Secretary, Treasurer, and Corresponding Secretary. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted.
- Section 2.** The Executive Director shall perform the usual functions of a presiding officer. He shall preside at all meetings of the Club.
- Section 3.** The Executive Director shall be a member, ex-officio, of all committees except the nominating committee and shall exercise supervision over the affairs of *The L.C. Smith Collectors Association, Inc.*
- Section 4.** The Executive Director shall appoint the Standing Committee Chairmen for a three (3) year term or until their successors are appointed. Other Committee Chairmen may be appointed by the Executive Director, as deemed necessary to fulfill the objectives of the Club.
- Section 5.** The Recording Secretary shall maintain an accurate record of all meetings of the Club and of the Board; maintain an accurate list of the Membership; establish a quorum and maintain attendance records; maintain files consisting of the minutes and Annual Reports, etc.
- Section 6.** The Treasurer shall be the custodian of the funds of the Club. He shall collect and receive all moneys due, pay bills and handle or disburse Club funds approved by the Board of Directors. He shall keep full and accurate accountings; present a current and detailed financial statement at the Annual Meetings and at meetings of the Club if requested. He shall prepare and present his books for an annual audit.
- Section 7.** The Corresponding Secretary shall conduct the general correspondence of the Club and shall give due notice of all meetings of the Club and of the Board of Directors in accordance with Article VI. Section 2 of these bylaws.

**Article VIII.**

**COMMITTEES**

- Section 1.** The Standing Committees shall be Membership, Newsletter, Web Master, Historian, and Events. The general duties of each chairman shall be to attend and report on the activities or progress of the committee at the meetings; to provide a written summary of the term with suggestions to the Executive Director and a folder of all transactions of the committee for the ensuing chairman.
- Section 2.** The Membership Chairman shall receive all applications for membership; determine eligibility for membership; be responsible for orientation to the purposes of the Club and perform all such duties as set forth herein in Article IV.
- Section 3.** The Newsletter Chairman shall acquire, publish and mail the Newsletter including articles, advertising, and information about all aspects of the objectives of *The L.C. Smith Collectors Association, Inc.* The number of Newsletters per year shall be determined by the Board of Directors.
- Section 4.** The Web Master Chairman shall promote the Club's objectives using a website. He shall keep the website informative and current.
- Section 5.** The Events Chairman shall research, plan, implement and coordinate details and organization of the events which will enhance the objectives of the Club.
- Section 6.** The Historian Chairman shall research and disseminate the history of the L.C. Smith shotguns. He shall be a regular contributor to the Newsletter.
- Section 7.** All other Chairmen of the committees shall have such duties as set forth as needed to perform the usual functions of the committee to further the objectives of the Club.

**Article IX.**

**PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rule of Order Newly Revised* shall govern the club in all cases in which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the club may adopt.

**Article X.**

**AMENDMENTS**

- Section 1.** These bylaws may be amended at any Annual or Special Meeting called for the purpose at which a quorum is present, provided notice of the proposed amendment has been given to the membership at least 30 days prior to such meeting. A two-thirds vote of those present and voting is necessary for adoption.
- Section 2.** Upon order of the Executive Board, these bylaws may be amended by a two-thirds vote of ballots sent out and returned by mail within 30 days.

\*\*\*\*Sent to the Board of Directors on August 13, 2003 from Mary Anne Finch, PRP